

Trade Customers Only
Old charts must be returned
within **14 days** of new
edition release to guarantee
account credit.

GOODS RETURN FORM

(Please complete, include with returns and send to our Cranfield address below)

CUSTOMER INFORMATION

Name: _____ Account No. (if known): _____
Company: _____
Address 1: _____
Address 2: _____
Town: _____ Postcode: _____
Phone No: _____ Email: _____

ITEMS RETURNED

Order Date:

Order No/Our Ref:

Qty	Stock Code	Description

REASON FOR RETURN (tick all that apply)

- Returned within 28 days for refund
- Returned for repair under warranty
- Damaged
- Wrong item ordered
- Item sent was not ordered
- Returned for credit
- Other (please state): _____

ACTION REQUESTED

- Credit
- Exchange (may incur additional postage)
- Refund
- Repair
- Other (please state): _____

COMMENTS: _____

Further copies of this form and our returns policy, see www.pooleys.com/returns-policy

If using a tracked service, please add: **"Delivery between 08:30 & 17:00, Mon-Fri only"**

Please return items to: (in original packing, if possible):

Pooleys Flight Equipment Ltd
Returns Department
Millfield Close, off Mill Road
Cranfield
Bedfordshire
MK43 0JF
United Kingdom

OFFICE USE ONLY:

Date received: _____

