

GOODS RETURN FORM (Please complete and include with returns)

CUSTOMER INFORMATION	
Name: _____	Account No. (if known): _____
Company: _____	
Address 1: _____	
Address 2: _____	
Town: _____	Postcode: _____
Phone No: _____	Email: _____

ITEMS RETURNED	Order Date: 	Order No/Our Ref:
Qty	Stock Code	Description

<p>REASON FOR RETURN (tick all that apply)</p> <p><input type="checkbox"/> Returned within 28 days for refund</p> <p><input type="checkbox"/> Returned for repair under warranty</p> <p><input type="checkbox"/> Damaged</p> <p><input type="checkbox"/> Wrong item ordered</p> <p><input type="checkbox"/> Item sent was not ordered</p> <p><input type="checkbox"/> Returned for credit</p> <p><input type="checkbox"/> Other (please state): _____</p>
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<p>ACTION REQUESTED</p> <p><input type="checkbox"/> Credit</p> <p><input type="checkbox"/> Exchange</p> <p><input type="checkbox"/> Refund</p> <p><input type="checkbox"/> Repair</p> <p><input type="checkbox"/> Other (please state): _____</p>
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COMMENTS: _____

Please return items to: (in original packing, if possible):

Pooleys Flight Equipment Ltd
Returns Department
Millfield Close, off Mill Road
Cranfield
Bedfordshire
MK43 0JF
United Kingdom

<p>OFFICE USE ONLY:</p> <p>Date received: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
