

**EU GOODS RETURN FORM**

(Please complete, include with returns and send to the address below)

**CUSTOMER INFORMATION**

Name: \_\_\_\_\_ Account No. (if known): \_\_\_\_\_

Company: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

**ITEMS RETURNED**      Order Date:       Order No/Our Ref:

Qty	Stock Code	Description

**REASON FOR RETURN** (tick all that apply)

Returned within 28 days for refund

Returned for repair under warranty

Damaged

Wrong item ordered

Item sent was not ordered

Returned for credit

Other (please state): \_\_\_\_\_

**ACTION REQUESTED**

Credit

Exchange (may incur additional postage)

Refund

Repair

Other (please state): \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

Further copies of this form and our returns policy, see [www.pooleys.com/legal-pages/returns-and-refunds-policy](http://www.pooleys.com/legal-pages/returns-and-refunds-policy)  
If using a tracked service, please add: **“Delivery between 08:30 & 17:00, Mon-Fri only”**

Please return items to (in original packing, if possible):

Pooleys Flight Equipment Ltd  
Returns Department  
Zeeland Airport  
Calandweg 36  
4341 RA ARNEMUIDEN  
The Netherlands

**OFFICE USE ONLY:**

Date received: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_